



St. Peter's United Church of Christ

Wedding Policy

1. View our wedding policy on line at www.stpetersamherst.org
2. Check availability of the date with our church secretary at 440-988-4965. Office Hours are M-Th 8:30 a.m. – 2:30p.m.
3. Schedule an appointment to meet with our Wedding Coordinator and tour the sanctuary and other spaces you will use on your wedding day.
4. Review the wedding fees and guidelines.
5. Review the contract information on the use of the church.

If you don't have someone to perform the service we will assist you, but the fee is up to the officiant.

St. Peter's Wedding Coordinator helps you with details specific to the wedding worship service. They open and close the building the day of the rehearsal and service. They orient the florist/ photographer/ other support persons. They assist the officiant during the rehearsal and service. This includes helping the principals of the wedding party to their proper places at the proper times; they help with general advice concerning the building and sanctuary use specific to St. Peter's.

COST

Sanctuary/ Fireside Room / Bridal Room	\$600.00
Wedding Coordinator	included
Custodian	included
Deposit (cancellation-refundable 90 days prior to wedding)	\$200.00

Balance due 10 days prior to the Rehearsal – deliver to the Wedding Coordinator

Marriage License due at Rehearsal – deliver to the Wedding Coordinator

Use of Fellowship Hall as a Reception Space is under a separate Agreement & Fee

MUSIC/ SOUND EQUIPMENT

You are responsible for securing an organist and/or any musicians. St. Peter's does have a Sound Producer in charge of our sound equipment and recording system. His fee would be a separate charge. The websites listed below have Contemporary and Traditional Christian wedding songs that might help you with your selection.

theknot.com

open.spotify.com

www.hitched.co.uk

FLOWERS/ DECORATIONS/ PROGRAMS

It is your responsibility to arrange for the installation on the day of the rehearsal or day of the wedding, and removal following the wedding.

You provide an aisle runner, if you desire one.

Live flower petals may not be used as petals in the aisle. Silk flowers only for the flower girls.

Decorations will not be taped or tacked to pews or other surfaces.

St. Peter's can provide Altar Candelabra, Altar Vases, Aisle Candle Holders which you may decorate with ribbons, flowers, or vines(not the candles), Kneeling Bench, Unity Candle Holder (not the candle)

You are responsible for Wedding Programs.

PHOTOGRAPHER/VIDEOGRAPHER

Because it distracts from the service, no flash pictures will be taken during the actual wedding ceremony. Flash photography may be used only during the Processional and Recessional. During the ceremony photos may be taken from the balcony, narthex with available light only. After the service, photos may be taken in the chancel (front) of the sanctuary. Please inform any extended family if they are expected to be present for any photos taken in the church after the ceremony.

SEATING

Our sanctuary seats 200 people on the main floor. We do not allow seating in the balcony.

CONSIDERATIONS TO REMEMBER

The rehearsal takes about one hour from the time we begin. Please have all participants at the church on time for the rehearsal, including parents, readers, soloists, etc.

Please plan to arrive one hour before the wedding service

A typical wedding ceremony lasts between 30 - 45 minutes, depending on music, size of the wedding party, etc.

Please inform your best man and maid/matron of honor that they must sign the marriage certificate before they leave the church on the day of the wedding.

For your outside departure from the church bubbles or bells may be used in lieu of rice, birdseed, confetti, etc.

The church is a non-smoking environment. This means no cigarettes, cigars, e-cigarettes, or vaping.

No drugs or alcoholic beverages are allowed. You may want to provide bottled water for the wedding party.

A WORD OF GRATITUDE

St. Peter's is pleased to provide this holy and sacred space for you and your guests. We are glad you have chosen to celebrate the Sacrament of Marriage here.